



CABINET FOR HEALTH
AND FAMILY SERVICES

DPP Policy & Procedure Weekly Update

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Miscellaneous

- New SOP Manual Format coming soon!
- Please continue to let us know if you experience an issue in the SOP manual via email to [Melanie Daniels and Julie Cubert](mailto:MelanieDanielsandJulieCubert@ky.gov) or DPPSOPEditor@ky.gov. We appreciate your patience and working with us to correct any issues encountered.

Important Notice

DCBS staff are required to use form versions that are within the SOP manual. Modified versions that are not in the SOP manual are not permitted. Some forms are incorporated into the Kentucky Administration Regulation (KAR) and can only be modified through amending regulations. Other forms within the SOP manual go through a formal vetting and approval process. Using unapproved versions of these forms can lead to liability issues for the user and can lead to incorrect information being provided/captured. If you have suggestions for modifications to any form currently in the SOP manual, please send those and why the modification is needed to dppsopeditor@ky.gov for consideration.

PPM

- [PPM 24-19 Adult Adoptee Brochure Update](#)
- [PPM 24-20 SSRP Systems Analysis Report \(rev. 10.2024\)](#)

PPIM

- [PPIM 24-02 SOP Cross-reference Phase 1 Guide](#)

Field Draft Review (FDR)

- FDR SOP 2.14 Investigations of Child Fatalities and Near Fatalities

The FDR SOP 2.14 comments will be **due by 10/30/2024**. Please send all comments to [Julie Cubert and Melanie Daniels](mailto:JulieCubertandMelanieDaniels@ky.gov) via email, or send to DPPSOPEditor@ky.gov.

Friendly Reminder

Please reference [PPIM 24-01 Reorganization of SOP Chapters](#) for upcoming changes to the SOP Manual.